

## Application for Reserving Council Property

For lodging options, rental fees, and capacities  
please visit our website at gsmists.org.

**Dates may not be reserved without receipt of deposit. All fees must be paid at least three weeks in advance.**

To reserve a date, complete this form and send with deposit to: GSMISTS, 1217 E. River Rd, Muskegon, MI 49445.  
Make checks payable to: Girl Scouts of Michigan Shore to Shore (GSMISTS).

- Camp A. Behrens   
  Camp Charlevoix   
  Camp Little Deer   
  Camp Sakakawea  
 Camp Woodlands   
  Betsy Cutler House   
  Grand Haven Little House   
  Ludington Little House  
 Overnight Use: # of nights \_\_\_\_\_   
  Day Use

<b>DATE:</b> First Choice _____ to _____ Second Choice _____ to _____	<b>DATE:</b> First Choice _____ to _____ Second Choice _____ to _____
<b>BUILDING/UNIT:</b> First Choice _____ Second Choice _____ All of Camp/Facility _____	<b>BUILDING/UNIT:</b> First Choice _____ Second Choice _____ All of Camp/Facility _____
ARRIVAL TIME: _____	ARRIVAL TIME: _____
DEPARTURE TIME: _____	DEPARTURE TIME: _____
TOTAL: _____ Girls    _____ Adults	TOTAL: _____ Girls    _____ Adults
Amount Enclosed \$ _____	Amount Enclosed \$ _____

TROOP NUMBER \_\_\_\_\_ AGE LEVEL \_\_\_\_\_ SERVICE UNIT \_\_\_\_\_

Leader's/Contact Name                      Street Address                      City                      Zip                      Phone

E-mail address \_\_\_\_\_

Home Contact Person (not yourself)    Street Address                      City                      Zip                      Phone

If we do not have their certification on file for the areas listed below, please attach a copy.

Outdoor Certified Adult

Level of Outdoor Training

Trained First Aider: Adult (s) with archery, waterfront/pool, project adventure, kitchen training (if applicable)

Do you have any special needs/any certain accommodations? \_\_\_\_\_

**Note: Please submit a Trip Application to [mvp@gsmists.org](mailto:mvp@gsmists.org) for approval.**

**For Office Use only**

Troop Number \_\_\_\_\_ Age Level \_\_\_\_\_ Service Unit \_\_\_\_\_

Date reservation received \_\_\_\_\_ Deposit received \$ \_\_\_\_\_

Sites rented \_\_\_\_\_ \$ \_\_\_\_\_ Sites rented \_\_\_\_\_ \$ \_\_\_\_\_

Sites rented \_\_\_\_\_ \$ \_\_\_\_\_ Sites rented \_\_\_\_\_ \$ \_\_\_\_\_

Sites rented \_\_\_\_\_ \$ \_\_\_\_\_ Sites rented \_\_\_\_\_ \$ \_\_\_\_\_

Sites rented \_\_\_\_\_ \$ \_\_\_\_\_ Sites rented \_\_\_\_\_ \$ \_\_\_\_\_

Total amount due \$ \_\_\_\_\_

Date rental fees due \_\_\_\_\_ Date rental fees received \_\_\_\_\_

Equipment reserved \_\_\_\_\_ \$ \_\_\_\_\_

Date equipment rental fees due \_\_\_\_\_ Date equipment rental fees received \_\_\_\_\_

\_\_\_\_\_ Listed \_\_\_\_\_ Packet sent \_\_\_\_\_ Cancel (date) \_\_\_\_\_

\_\_\_\_\_ Confirmed \_\_\_\_\_ Copy to Ranger/volunteer

\_\_\_\_\_ Full deposit refunded \$ \_\_\_\_\_ (date) \_\_\_\_\_

\_\_\_\_\_ Partial deposit refunded \$ \_\_\_\_\_ (date) \_\_\_\_\_

Reason for partial refund: \_\_\_\_\_